
INSTRUCTIONAL MEMORANDUM

ATTN: IMMIGRATION PHYSICALS
FROM: DR. MARIA CHARRON
SUBJECT: PROCESS AND REQUIREMENTS
DATE: 7/16/2007

Welcome to Oaks Medical Center! We appreciate you selecting Oaks Medical Center's civil surgeon physician for performing your physical required by the Department of Homeland Security. This memorandum is written in an effort to assist you with understanding the process, requirements and charges involved in this specialized physical.

Bringing a documented immunization record is of key importance for patients that are here to have this physical examination performed. This record must be in writing and clearly legible. Immunization records must have the type of shot, vaccine or immunization received in the past and the date received. If these immunizations are not current or you have no documented record of the immunizations you will be required to have specific immunizations dependent on your age.

The requirements that must be met for all applicants are: *

1. Physical Exam performed by Civil Surgeon authorized by the Department of Homeland Security.
2. Have a tuberculin test (all patients older than 2 years old)
3. HIV test (15 years and older)
4. Test for syphilis (15 years and older)
5. Have current immunizations

If the tuberculin test is interpreted as positive by the nurse, you must be seen by the physician and a chest x-ray performed. The applicant will be referred to a pulmonary specialist or the City Health Department.

The applicant will be given the pink copy of the Medical Examination of Aliens Seeking Adjustment Status Form I-693, a written x-ray report and CD with the actual x-ray to take to the pulmonary specialist's office.

The pulmonary specialist **must sign** the pink copy of the Medical Examination of Aliens Seeking Adjustment of Status I-693 form and produced a letter stating whether the applicant is free of contagious disease. The pink form and the letter from the pulmonary specialist **must be returned to Oaks Medical Center** so that the applicant's documents may be completed and readied for submission.

The applicant's documents will be placed in a sealed envelop and must not be opened prior to presentation to the department of Homeland Security Office. If this envelope is **opened, unsealed, or evidence of being tampered with the documents will not be accepted.**

The following are the charges that may be incurred, dependent on what is necessary to have performed for these requirements to be completed:

Physician Office Visit	\$ 85.00**
TB Skin Test	\$ 35.00
Immunizations:	
TD	\$ 36.00
MMR (Mumps)	\$ 79.00
Varicella (chickenpox)	\$134.00
Administration of injections:	
1 injection	\$ 15.00
2 or more vaccines	\$ 20.00
Nurse office visit to inspect TB skin testing site	\$ 30.00**
Chest x-ray	\$ 95.00
Syphilis screening	\$ 60.00
HIV screening	\$ 60.00
Blood test drawing	\$ 23.00
(fees include venipuncture and handling charges)	
Copies of immunization record and laboratory test	\$ 5.00
Attorney request for records	\$ 25.00

***All requirements are subject to change in order to comply with changing rules and regulations of the Department of Homeland Security.**

**** If the TB skin test appears positive the applicant will have to seen by the physician at that time. Should the applicant be required to see the physician; the physician visit charge will apply and there will be no nurse's visit charge.**